



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HUMAN RESOURCES DIRECTORATE
1401 B AVENUE
FORT LEE, VIRGINIA 23801-1724

REPLY TO
ATTENTION OF
IMNE-LEE-HRM

20 April 2011

MEMORANDUM THRU

Director, Human Resources, Fort Lee, Virginia 23801-1724

Commander, United States Army Garrison, Fort Lee, Virginia 23801-1724

FOR Army G-1 Retirement Services, 200 Stovall Street, Alexandria, VA 22332-0478

SUBJECT: Retiree Council Meeting Minutes

1. The Fort Lee Retiree Council meeting was held at the Soldier Support Center (SSC) on 15 April 2011. The meeting was called to order by CSM (Ret) Webb at 0830. The following members attended the meeting:

CSM William Webb, USA Retired	Co-Chairperson
CW4 Charles J. Williams, USA Retired	Member
CSM G. Jeff Jackson, USA Retired	Member
SGM Albert Williams, USA Retired	Member
SGM Eric McMichael, USA Retired	Member
MSG Raymond Kohl, USA Retired	Member

2. Visitor Presentations:

a. Mrs. Susan Loden, representing the Fort Lee Community Action Council (CAC), presented information on the purpose of the CAC. She also reported on her responsibilities as the volunteer coordinator for organizations and events on Fort Lee. CAC meetings occur every other month; a copy of the minutes of the 8 March 2011 meeting were provided to all present. The Fort Lee Retiree Council will be represented at the CAC under the listing of Private and Guest Organizations. Mr. Bill Webb will attend the next CAC meeting to represent the Retiree Council.

b. Mrs. Rosemary Burgess, representing the Virginia Employment Commission, presented information on her responsibilities at Fort Lee. She is located in room 126 of the Soldier Support Center. She teaches the Transition Assistance Program classes for those processing out of the military, provides job location services and a referral service to other agencies/locations offering job placement opportunities. Veterans can return anytime to participate in the offered services.

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c. Mr. Ed McIntosh, representing the Virginia Wounded Warrior program, provided information on services provided by that organization. This is a Commonwealth of Virginia funded program for all active duty, guard and reserve component personnel. The program applies to any who have served regardless of why they are no longer on active duty. The organization focuses mainly on Post Traumatic Stress Disorder and Traumatic Brain Injury. The program is for all branches of service. There are 850,000 Veterans in Virginia. The program is partnered with the Veterans Administration Medical Centers and satellite clinics, provides services for homeless veterans, assists in case management, networking and outreach programs. They also assist veterans to understand what all of their benefits are and how to take advantage of them. They even provide marriage and family services. A brochure was provided detailing where counselors are available throughout each region of Virginia.

3. New Business:

a. Fort Lee Retiree Appreciation Day (RAD):

(1) The RAD will be held on Saturday, 24 September 2011, at the Soldier Support Center, Fort Lee, Virginia.

(2) The Retiree Council is responsible for assisting in the planning of the RAD and working with individuals at Fort Lee to ensure that all attendees have a positive experience.

(3) Special invitees: Commanding General, Sustainment of Center of Excellence and Fort Lee and the Fort Lee, Garrison Commander.

(4) Guest Speaker: Mr. Ismael Ortiz, Jr., Deputy Assistant Secretary, US Department of Labor, Veterans' Employment and Training Services.

b. Organizations to be invited to participate in the RAD:

(1) Army Emergency Relief, Army Community Services, Veterans Administration, Tri-Care, and Fort Lee Staff Judge Advocate.

(2) Members of the Fort Lee Retiree Council to assist with visitors.

c. New Garrison Commander to come on board 1 July 2011 – COL Rodney Edge.

d. Retiree Council needs a map that defines the geographical boundaries within our area of responsibility.

e. Does the Retiree Council have a mission statement? There was some thought that there had been one developed in the past. Mrs. Baker will research this issue.

f. What are we, as council members, authorized to do and how can we represent ourselves within our communities. We need to be the sounding board for veterans.

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g. We need some form of business cards and/or identification card. Mr. Albert Williams will look into getting the cards made prior to the September meeting.

h. Mr. Bill Webb is developing a pamphlet to explain what serving on the Retiree Council means and solicit new members through distribution of the pamphlet.

i. Can we develop a fund that can be used to send flowers to council members who pass away?

4. The Fort Lee Retiree Council had no issues to forward to the Army Retiree Council.

5. Closing Remarks: The next meeting will be at 0830 on 23 September 2011 at the SSC.



WILLIAM WEBB
CSM, USA Retired
Co-Chairman Fort Lee Retiree Council