



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY COMBINED ARMS SUPPORT COMMAND
2221 ADAMS AVENUE
FORT LEE VA 23801-2102

ATCL – CG

MEMORANDUM FOR SEE DISTRIBUTION

CASCOM POLICY #12-01

JUN 18 2012

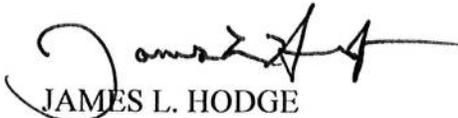
SUBJECT: Policy for Academic Review Boards (ARB)

1. Reference. Army Regulation 350-1, Army Training and Leader Development, 18 December 2009.
2. Purpose. The policy establishes guidelines for Academic Review Boards (ARB) in CASCOM schools.
3. Responsibility. School Commandants/ALU President will publish ARB procedures to determine if students attending courses should be dismissed from training due to academic failure. Dismissal actions will be IAW AR 350-1.
4. Policy.
 - a. The Commandant/President of the training organization will provide oversight to ARBs convened in his/her school, will seek Office of Staff Judge Advocate (OSJA) review of ARB dismissal findings and appeals, and finalize adjudication.
 - b. Students may appeal failures through the Course Manager, Dean, NCOA Commandant, or Department Director who will notify the Commandant/President of the need to convene an ARB. Evidence of appropriate counseling by the chain of command will be included in this notification. The Dean, NCOA Commandant, or Department Director will chair the ARB.
 - c. The ARB will consist of the chair, two voting members, and one non-voting member who will serve as the recorder. ARB minutes and findings will be documented.
 - d. Students will be given seven duty days after receipt of written notification of the dismissal action to appeal ARB findings.
 - e. Appeals will be submitted to the Commandant/President, who is the final appeals authority.
 - f. Students will remain in the course pending disposition of their appeal.

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5. The proponent for this policy is the CASCOM G3, Chief of Operations Division,
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JAMES L. HODGE
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Commanding

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