



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEE
1100 LEE AVENUE, SUITE 112
FORT LEE, VA 23801-1720

FORT LEE POLICY NO. 8-07
15 October 2009

IMNE-LEE-ESF

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Public Access Defibrillator (PAD) Program

1. PURPOSE. To establish policy on Fort Lee for Public Access Defibrillator (PAD) Program, regarding the prescriptive authority, standardization, placement, and use of Automatic External Defibrillators (AED(s)).

2. APPLICABILITY.

a. This policy applies to the United States Army Combined Arms Support Command and Sustainment Center of Excellence, Fort Lee and to all organizational elements and installation activities. This policy also applies to all individuals on Fort Lee, including active duty military, civilian employees and visitors.

3. RESPONSIBILITIES.

a. Responsibilities for AED Plus program rest with the senior commander.

b. The responsibility for ensuring compliance with this policy published by the senior commander rests with the supervisor or commander of each tenant unit or directorate. As a tenant unit commander, the Military Treatment Facility (MTF), Kenner Army Health Clinic (KAHC) commander bears responsibility for all AED(s) deployed only within the MTF KAHC.

c. Commanders, Command Sergeants Major, and Directors will inform Soldiers and Civilians in their organization of this policy and will strictly enforce this policy within their area of control.

d. Fort Lee Fire and Emergency Services (F&ES) designated operational medical director (OMD) will maintain prescriptive authority and sign off on the PAD program.

4. POLICY.

a. Single vendor shall be utilized standardizing training, type and brand of AED.

(1) Zoll AED Plus, standardized access key, cabinetry, and mounting hardware shall be utilized under installation PAD program.

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(2) Acquisition of AED(s), standardized access key, cabinetry and mounting hardware shall be accomplished by commander of each tenant unit or directorate for current facilities. New construction will meet PAD requirements.

a. AED(s) shall be centrally located and easily accessible for trained personnel to obtain in the event of an emergency (i.e. near elevator, fire extinguisher, lobbies). AED cabinet will be integrated with installation building fire alarm system.

b. Bi-annual quality assurance reviews shall be conducted with prescriptive OMD and F&ES.

c. Prescriptive OMD AED data review and electrocardiograph tracing of the victim will be conducted after each use.

d. Training/certifying personnel for use of AED will be IAW American Safety & Health Institute Guidelines (ASHI). F&ES will conduct two monthly Adult/AED training classes. Course completion cards will be provided by F&ES.

e. Building managers will visually inspect assigned AED(s) monthly and report deficiencies to F&ES.

5. EFFECTIVE DATE AND IMPLEMENTATION. This policy becomes effective upon signature.

6. Point of contact for this policy is the Fort Lee Directorate of Emergency Services, Fire Chief at 734-7918.



MICHAEL G. MORROW
COL, LG
Garrison Commander

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