



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEE  
3312 A AVENUE, SUITE 208  
FORT LEE VIRGINIA 23801-1818

APR 13 2012

FORT LEE POLICY NO. 04-12

IMLE-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Diner Use Policy

1. Reference: AR 30-22, paragraph 3-34, (a) Subsisting Personnel in Appropriate Fund (APF) Dining Facilities.

2. Purpose: To provide guidance and establish procedures for control and use of the Installation Dining Facilities within Fort Lee. The diner use policy is intended to simplify who is authorized to subsist in the installation dining facilities. Dining facilities are established for the purpose of feeding Enlisted Soldiers, Airmen, Navy, and Marines authorized Subsistence-In-Kind (SIK). No increase in resources will be made available when subsisting personnel other than SIK.

3. Policy:

a. Scope: This policy applies to all SIK enlisted personnel with a DD Form 714, Meal Card, Common Access Card (CAC) or DD Form 2A, ID Card authorized to subsist without reimbursement to the Government.

b. General:

(1) Commissioned officers, warrant officers, and others who are not enlisted service members may purchase meals in APF dining facilities. Prior to authorizing these individuals to purchase meals, the installation commander must consider the following:

(a) The adequacy of dining facilities' space, equipment, and manpower and the potential impact on the quality of service to authorized SIK diners.

(b) The nature, location, and hours of duty for potential cash customers.

(c) The suitability and availability of non-appropriated fund (NAF) food service facilities and local civilian feeding establishments.

(2) Civilians and contractors working on the installation and retired military personnel may purchase meals in the dining facilities on an occasional basis as approved by the Garrison Commander.

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4. Questions pertaining to this policy should be directed to Mr. Johnnie F. Durant, Installation Food Program Manager, (804) 734-3585 or DSN 687-3585.

A handwritten signature in black ink, appearing to read "Rodney D. Edge". The signature is fluid and cursive, with a large loop at the end.

RODNEY D. EDGE  
COL, LG  
Garrison Commander

DISTRIBUTION:  
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