



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY COMBINED ARMS SUPPORT COMMAND
2221 ADAMS AVENUE
FORT LEE, VIRGINIA 23801-2102

ATCL-CG

FORT LEE POLICY NO.: 02-12

JAN 25 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Supply Discipline Program Policy, US Army Combined Arms Support Command (CASCOM), Fort Lee, VA

1. References:

- a. AR 710-2, Supply Policy below the National Level, 8 July 2005.
- b. AR 735-5, Policies and Procedures for Property Accountability, 28 February 2005.
- c. TRADOC Policy Letter 11, Command Supply Discipline Program, 29 August 2011.

2. In accordance with (IAW) above references, the Command Supply Discipline Program (CSDP) is a commander's program that directs supply discipline throughout the Army. IAW TRADOC Policy Letter 11, the terms commander and commandant are interchangeable. Both have the responsibility and authority to ensure proper supply discipline is exercised throughout their organizations. Army Command (ACOM) commanders must ensure that CSDP is implemented by all subordinate elements IAW reference 1a, paragraph 11-4e (2) and reference 1b, paragraph 1-10e (2). Commanders at all levels will appoint a CSDP coordinator/monitor IAW reference 1a, appendix B. CASCOM parent level organizations will provide a copy of parent level appointment orders, signed by the parent-level commander or designated representative, to HQ CASCOM, DCS, G-1/4, Logistic Directorate.

3. Reference 1b, appendix B, paragraph B-14 requires commanders and supervisors to adhere to CSDP procedures and conduct supply discipline training for all subordinates. Training topics should be tailored to the organization. Appropriate general training topics include: proper use/safeguarding of government property; accounting of property book and non-property book items; supply economy; appropriate use of the government purchase card; and others as appropriate.

4. CASCOM parent level organizations should use both internal and external inspections to evaluate all organizational elements. Subordinate organizations should request staff assistance visits from their headquarters element as needed.

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5. CASCOM parent level organizations are required to submit an annual CSDP statement NLT 8 January of each calendar year to HQ CASCOM, DCS, G1/4, Logistic Directorate. The assessment will be in memorandum format and signed by the commander of the parent level UIC. The assessment will indicate an overall program rating (red/amber/green), to include dates/topics trained throughout the year, and an overview of completed inspections. Significant inspection findings should be identified along with the corrective measure taken to resolve the findings.
6. This policy is effective for 2 years from the published date.
7. Point of contact is CW4 Michael Peavley at DSN539-7012, Commercial 804-765-7012.

1 Enclosure
Assessment memo


JAMES L. HODGE
Major General, US Army
Commanding

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